

**Atlanta Community Schools
Board of Education
Organizational Meeting/Regular Meeting
January 17, 2022
6:00 p.m. Room ES188
Meeting Minutes**

**A. The meeting was called to order by Board President, Amy Corbin at 6:01pm.
Flag Salute & Moment of Silence**

B. Roll Call

Present: Amy Corbin, Pam Parsons, Tom Morton, Cody Stevens, Jessica Kent, Doris Smith

Absent: NONE

Also Present: Anthony Suszek, Interim Superintendent; Tawny Hisscock, Principal; Jodi Reeves, minute recorder

C. Election of Officers

Action Items

Amy Corbin, as temporary Chairperson, will take nominations for Board President. The newly elected President will then take nominations for the other officers.

1. President:

Motion by Tom Morton, second by Jessica Kent to elect Amy Corbin for Atlanta Community School Board President.

Roll Call: Amy Corbin __Y__; Cody Stevens __Y__; Pam Parsons __Y__; Tom Morton __Y__; Jessica Kent __Y__; Doris Smith __Y__

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION PASSED – YES

2. Vice President:

Motion by Cody Stevens, seconded by Doris Smith to elect Tom Morton for Atlanta Community Schools Board Vice President.

With no other nominations, nominations closed.

Roll Call: Amy Corbin __Y__; Cody Stevens __Y__; Pam Parsons __Y__; Tom Morton __Y__; Jessica Kent __Y__; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

3. Board Treasurer:

Motion by Doris Smith, seconded by Tom Morton to nominate Pam Parsons for Atlanta Community Schools Board Treasurer

With no other nominations, nominations closed.

Roll Call: Amy Corbin __Y__; Cody Stevens __Y__; Pam Parsons __Y__; Tom Morton __Y__; Jessica Kent __Y__; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

4. Board Secretary:

Motion by Pam Parsons, seconded by Tom Morton to nominate Doris Smith for Atlanta Community Schools Board Secretary

With no other nominations, nominations closed.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

5. Designation of Person for Posting Notices of Meeting and Appoint Recording Secretary:

Motion by Tom Morton, seconded by, Cody Stevens to designate Jodi Reeves as the person to post notices of meetings and as Recording Secretary for the board of education.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

6. Meeting Dates

Motion by Pam Parsons seconded by Jessica Kent that the board of education approve the third Monday of each month as the regular meeting date at Atlanta Community Schools, 10050 Co Rd 489, Atlanta, MI

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

7. Designation of Depositories

A. Motion by Pam Parsons seconded by Doris Smith that the board of education retain Alpena Alcona Area Credit Union as the depository for the general fund, school lunch fund, debt service fund, agency fund, 2016 & 2018 school bond debt, and 2016 and 2018 capital projects fund.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

B. Motion by Pam Parsons seconded by Tom Morton that the board of education retain Huntington National Bank as the depository for the general fund and payroll fund.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

C. Motion by Pam Parsons seconded by Tom Morton that the board of education retain MILAF as the depository for the general fund.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

8. Designation of Electronic Transfer Officer

Motion by Pam Parsons, seconded by Cody Stevens that the board of education approve that the Superintendent, Business Manager, and Accountant is to authorize electronic funds transfer.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

9. Signature Card

Motion by Pam Parsons , Seconded by Tom Morton that the board of education authorize Interim Superintendent, Anthony Suszek; Business Manager, Jill Olsen; Accountant, Caryn Centala; and the Treasurer of the board Pam Parsons as signatures for the depositories.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

10. Approve Legal and CPA Firms

1. Law Firm

Motion by Tom Morton, seconded by Cody Stevens that the board of education approves to name Thrun Law Firm as the schools legal council.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

2. Auditor

Motion by Pam Parsons, seconded by Cody Stevens that the board of education approves to name Quast, Janke and Company, P.C. as the certified Public Accountants for Atlanta Community schools.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

11. Compensation for Board Members

Motion by Pam Parsons seconded by Tom Morton that the board of education approves to set compensation for board members at \$30.00 per meeting.

Roll Call: Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __Y__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __Y__

ALL IN FAVOR – YES

MOTION PASSED – YES

D. Public Participation- None

E. Interview New Board Candidates

1. Lindsay Rogers

2. Kelly Karall

F. Administrative Comments

1. School Board Appreciation

- Board members received donated gift from PTSO, Northwoods Coffee House, Alpena Alcona Area Credit Union
- Board Appreciation dinner was provided, certificates handed out and Thank you notes were placed on the walls from our elementary school students.

2. Principal Comments

- The National Junior Honor Society program will start for the second semester.
- E-Sports will be added to the schools list of sports in the fall.

3. Superintendent Comments

- Private Family will donate some land to the school at the February 2022 board meeting.
- Sno Drift Rally will take place here at the school on February 18th and 19th
- New floor Scrubber has arrived and works well.
- Working on District Safety Plans and procedures

H. Regular Meeting

Action Items:

1. Minutes December 20, 2021

Motion by Tom Morton seconded by Pam Parsons that the board of education approve the minutes of the December 20, 2021 Regular Board Meeting.

ALL IN FAVOR – YES

MOTION PASSED – YES

2. Expenditures

Motion by Cody Stevens seconded by Jessica Kent to approve general fund expenditures in the amount of \$270,821.26 including \$87,772.08 of accounts payable and \$183,049.18 of prepaid as presented.

ALL IN FAVOR – YES

MOTION PASSED – YES

3. Approve selection of Newly Elected Board Member

Motion by Tom Morton, seconded by Jessica Kent to approve the selection of Lindsay Rogers, for the vacant board position which will expire on December 31, 2022

Roll Call::Amy Corbin __Y__ ; Cody Stevens __Y__ ; Pam Parsons __N__ ; Tom Morton __Y__ ; Jessica Kent __Y__ ; Doris Smith __N__

ALL IN FAVOR – YES

MOTION CARRIED – YES

4. Approve and Accept Snow Plow Bid

Motion by Tom Morton, seconded by Cody Stevens that the board of education approve and accept the snow plowing bid from Chatter's Snow Plowing, for the 2021-2022, 2022-2023 and the 2023-2024 school years.

ALL IN FAVOR – YES

MOTION CARRIED – YES

5. Approval of updated Elementary course guide.

Motion by Tom Morton, seconded by Jessica Kent, that the board of Education approve the updated elementary course guide.

ALL IN FAVOR – YES

MOTION CARRIED – YES

6. Approval of Updated Jr/Sr High School Course guide

Motion by Cody Stevens, seconded by Tom Morton, that the board of Education approve the updated Jr/Sr High School course guide.

ALL IN FAVOR – YES

MOTION CARRIED – YES

7. Approval of updated Athletic Policy - TABLED

Motion by Tom Morton, seconded by Jessica Kent, that the board of Education approve the updated Athletic Policy as of January 20, 2022

Item has been tabled for further discussion until the February Meeting

Roll Call: Amy Corbin __Y__; Cody Stevens __Y__; Pam Parsons __N__; Tom Morton __N__; Jessica Kent __Y__; Doris Smith __N__

ALL IN FAVOR – No

MOTION CARRIED – No

8. Approve JV Basketball Coach for a partial season.

Motion by Tom Morton, seconded by Cody Stevens that the board of education approve Randy Mullard as the Boy's Junior Varsity coach for the remainder of the 2021-2022 season.

ALL IN FAVOR – YES

MOTION CARRIED – YES

9. Neola Vol.36 1st Reading.

Motion by Tom Morton, seconded by Doris Smith that the board of Education approve the 1st reading of Neola Vol.36 Policy 8330, 8320, 7450, 8310, 6114, 6152, 3120, 0100, 5722, AND POLICY 0167.3

ALL IN FAVOR - YES

MOTION PASSED - YES

I. Discussion Items

1. Superintendent Search

- Firms will be contacted over the next week to discuss all options to get assistance in searching for a superintendent.
- Discussion about financially what the best decision will be to hire a full or part time superintendent.

2. Committees

- To set forth New procedures and policies

J. Next Meetings – Regular Meeting – February 21, 2022 at 6:00pm

Special Meeting scheduled for January 20, 2022

J. Adjournment - President Amy Corbin adjourned the meeting at 8:01pm.

Doris Smith
Board Secretary

Jodi Reeves
Administrative Assistant

