

**ATLANTA COMMUNITY SCHOOLS
BOARD OF EDUCATION**

January 15, 2024

**Organizational Meeting/Regular Meeting
Meeting Minutes**

A. Call to Order at 6:01pm, Flag Salute & Moment of Silence

- B. Roll Call:** Amy Corbin_P__, Tom Morton_P__, Pam Parsons_P__, Cody Stevens_P__, Doris Smith_P__, Linsey Rogers_AB__, Kelly Karll_P__.
- Also Present:** Anthony Suszek Superintendent, Tawny Hisscock-K-12 Principal, and Jodi Reeves-Admin Assistant.

C-1. Approval of Agenda

Motion by Tom Morton, seconded by Cody Stevens, that The Board of Education approves the Agenda as presented, with the exception to remove action items # 4.

YES: ALL

NO:

Motion Passed: YES

D-1. Election of Officers - Action Items

Amy Corbin, as temporary Chairperson, will take nominations for Board President. The newly elected President will then take nominations for the other officers.

1. President:

Motion by Tom Morton, second by Kelly Karll to elect Amy Corbin, for Atlanta Community School Board President.

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION CARRIED – YES

2. Vice President:

Motion by Pam Parsons, seconded by Doris Smith to elect Tom Morton for Atlanta Community Schools Board Vice President.

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION CARRIED – YES

3. Board Treasurer:

Motion by Doris Smith, seconded by Tom Morton, to nominate Pam Parsons for Atlanta Community Schools Board Treasurer

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION CARRIED – YES

4. Board Secretary:

Motion by Pam Parsons, seconded by Kelly Karll, to nominate Doris Smith, for Atlanta Community Schools Board Secretary.

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION CARRIED – YES

5. Designation of Person for Posting Notices of Meeting and Appoint Recording Secretary:

Motion by Doris Smith, seconded by, Cody Stevens, to designate Jodi Reeves as the person to post notices of meetings and as Recording Secretary for the board of education.

ALL IN FAVOR – YES

MOTION CARRIED – YES

6. Meeting Dates

Motion by, Kelly Karll seconded by Doris Smith that the board of education approve the third Monday of each month as the regular meeting date at Atlanta Community Schools, 10050 Co Rd 489, Atlanta, MI, with the exception of March 2024 meeting date, that will be moved to March 11, 2024

ALL IN FAVOR – YES

MOTION CARRIED – YES

7. Approve Legal and CPA Firms

1. Law Firm

Motion by Tom Morton, seconded by, Kelly Karll that The Board of Education approves to name Thrun Law Firm as the schools legal council.

ALL IN FAVOR – YES

MOTION CARRIED – YES

2. Auditor

Motion by, Pam Parsons, seconded by Cody Stevens that The Board of Education approves to name Quast, Janke and Company, P.C. as the certified Public Accountants for Atlanta Community schools.

ALL IN FAVOR – YES

MOTION CARRIED – YES

8. Designation of Depositories

A. Motion by Doris Smith seconded by Pam Parsons that The Board of Education retain Alpena Alcona Area Credit Union as the depository for the general fund, school lunch fund, debt service fund, agency fund, 2016 & 2018 school bond debt, and 2016 and 2018 capital projects fund.

ALL IN FAVOR – YES

MOTION CARRIED – YES

B. Motion by Pam Parsons seconded by Tom Morton that The Board of Education retain Huntington National Bank as the depository for the general fund and payroll fund.

ALL IN FAVOR – YES

MOTION CARRIED – YES

C. Motion by Cody Stevens seconded by Pam Parsons that The Board of Education retain MILAF, Alpena Alcona Area Credit Union, and Community Financial as investment depositories for the general fund.

ALL IN FAVOR – YES

MOTION CARRIED – YES

9. Signature Card

Motion by Tom Morton, Seconded by Doris Smith that The Board of Education authorize Superintendent, Anthony Suszek; Business Manager, Jill Olsen; Accountant, Caryn Centala; and the Treasurer of the board, Pam Parsons as signatures for the depositories.

ALL IN FAVOR – YES

MOTION CARRIED – YES

10. Designation of Electronic Transfer Officer

Motion by Kelly Karll, seconded by Doris Smith that The Board of Education approve that the Superintendent, Business Manager, and Accountant is to authorize electronic funds transfer.

ALL IN FAVOR – YES

MOTION CARRIED – YES

11. Approve Credit Card and Purchase Card

Motion by Pam Parsons, seconded by Kelly Karll, that The Board of Education approves the credit card with FNBO and a Purchase Card with BMO Harris Bank.

ALL IN FAVOR – YES

MOTION CARRIED – YES

12. Per Diem for Board Members

Motion by Pam Parsons, seconded by Tom Morton that The Board of Education approves to set compensation for board members at \$30.00 per meeting.

ALL IN FAVOR – YES

MOTION CARRIED – YES

E. Public Participation - Nicole Galea

Note: The Board of Education welcomes you to this meeting and encourages your constructive participation. If you wish to address the Board, we would appreciate your reading and filling out a "Request to Speak" form and handing it to the Secretary before public participation. During this portion of the meeting the Board President will invite you to come forward to speak to the Board.

F. Administrative Comments

1. School Board Appreciation

- Classes made posters, Thank You cards and wrote Thank You letters to the Board Members. Teachers Union provided the Board with a Yeti coffee mug to show their appreciation. Administration bought the board pizza and snacks, Alpena Alcona Area Credit Union provided a gift bag for each board member as well.

2. Principal Comments

- EMC 5th year students can now participate in College sports.
- The Classroom Grandparents program is going to be offered again.

3. Superintendent Comments

- Superintendent Anthony Suszek submitted an official letter of Resignation effective June 30, 2024 with regret.
- A Condolence letter was sent to Whittemore Prescott schools, for the loss of two of their students.
- Snow day update, we have used three snow days and still have 3 available.

G-1. Minutes from December 18, 2023 Regular Meeting

Motion by Tom Morton, seconded by Pam Parsons that The Board of Education approves the minutes of the regular meeting held on December 18, 2023

YES: ALL

NO:

Motion Passed: YES

G-2. Minutes from Closed Session meeting held on December 18, 2023

Motion by Tom Morton, seconded by, Kelly Karll that The Board of Education approves the closed session meeting minutes from the December 18, 2023 Superintendent Mid-Year review.

YES: ALL

NO:

Motion Passed: YES

G-3. Expenditures

Motion by Pam Parsons, seconded by, Tom Morton to approve the December 2023 general fund expenditures in the amount of \$282,932.85, school lunch fund expenditures in the amount of \$36,250.94, student activity fund expenditure in the amount of \$5,127.76 for a total of \$324,311.55.

YES: ALL

NO:

Motion Passed: YES

G-4. Approve internal posting for Assistant Principal- Removed from the agenda

Motion by , seconded by, that The Board of Education approves the Internal Posting for Assistant Principal for the 2024-2025 year. Removed from action items, until further discussion.

YES:

NO:

Motion Passed: NO

G-5. Approve participation in Classroom Grandparents program

Motion by Pam Parsons, seconded by Doris Smith, that The Board of Education authorize administration to sign the MOU and any other paperwork with NEMCSA or MIDHHS, to participate in the Classroom Grandparents program.

YES: ALL

NO:

Motion Passed: YES

G-6. Accept Letter of Resignation

Motion by Tom Morton, seconded by Doris Smith, that The Board of Education accepts the resignation of Superintendent Anthony Suszek, effective June 30, 2024, with regret.

YES: ALL

NO:

Motion Passed: YES

H. Discussion Items

1. Student Fundraiser Committee update

- a. Next Meeting Scheduled for January 22, 2024 @ 4:30pm

2. Superintendent Search - Committee

President Amy Corbin nominated Kelly Karll, and Pam Parsons. Committee consist of Amy Corbin, Pam Parsons and Kelly Karll. First Scheduled meeting will take place on January 19, 2024 at 5:00pm.

I. Next Meetings – Regular Meeting – February 19, 2024 at 6:00 pm.

J. Adjournment – President, Amy Corbin adjourned the meeting at 7:56pm.