**ATLANTA COMMUNITY SCHOOLS**

**BOARD OF EDUCATION**

June 19, 2023

**Budget Hearing Minutes**

**Regular Meeting Minutes**

1. **Call to Order – Flag Salute & Moment of Silence**
2. **Roll Call: Amy Corbin\_P\_\_, Tom Morton\_P\_\_, Pam Parsons\_\_P\_, Cody Stevens\_P\_\_, Doris Smith\_P\_\_, Jessica Kent\_P\_\_, Kelly Karll\_\_P\_.**

**Also Present: Tony Suszek, Superintendent, Sue Grulke, Assistant Superintendent, Tawny Hisscock-K-12 Principal, Jill Olsen - Business Manager and Jodi Reeves-Admin Assistant.**

1. **Motion to go into Public Hearing**
2. **Truth in Budgeting Hearing and Proposed Tax Rates and Public Comment**
3. **Motion to conclude Public Hearing and call to order Regular Meeting**

**F. Public Participation - Vanessa Werner(No Show)  
Note:** The Board of Education welcomes you to this meeting and encourages your constructive participation. If you wish to address the Board, we would appreciate your reading and filling out a “Request to Speak” form and handing it to the Secretary before public participation. During this portion of the meeting the Board President will invite you to come forward to speak to the Board.

**G. Administrator Comments**

1. Principal Comments-

* Year End K-11 school wide trip to Clear Lake was a huge success, the students all seemed to enjoy it all.
* Graduation was held on Jun 2, 2023The event went as planned and turned out great.
* Summer School will begin on June 20, 2023 and run for five weeks. 42 Students were invited to attend the summer school this school year. Couple students are the ones that will be doing credit recovery classes,
* Kirtland Community College is working with us to partner and offer more options to our students.

1. Assistant Superintendent

* PACK Committee will meet again July 11, 2023

1. Superintendent Comments

* September 14, 2023 All State qualifiers will be recognized at the home football game.

**Action Items**

1. **Public Hearing**

Motion by Tom Morton, seconded by Pam Parsons, that The Board of Education approves to move into the 2023-2024 Budget Hearing.

Roll Call Vote: **Amy Corbin\_\_Y\_, Tom Morton\_\_Y\_, Pam Parsons\_\_Y\_, Cody Stevens\_AB\_, Doris Smith\_\_Y\_, Jessica Kent\_Y\_\_, Kelly Karll\_Y\_\_.**

YES: ALL

NO:

Motion Passed: YES

1. **Budget/Tax Levy Presentation - Jill Olsen**
2. **Public Hearing**

Motion by Tom Morton , seconded by Doris Smith, that The Board of Education approves to conclude the Public Hearing Meeting and move into the Regular Meeting at 6:40pm

Roll Call Vote: **Amy Corbin\_Y\_\_, Tom Morton\_\_Y\_, Pam Parsons\_Y\_\_, Cody Stevens\_Y\_\_, Doris Smith\_Y\_\_, Jessica Kent\_Y\_, Kelly Karll\_Y\_\_.**

YES: YES

NO:

Motion Passed: Yes

1. **Approval of Agenda**

Motion by Kelly Karll, seconded by Pam Parsons, that The Board of Education approves the regular meeting Agenda as presented, along with approving modifications of discussion items being moved and discussed after action items T.

YES: ALL

NO:

Motion Passed: YES

1. **Minutes from May 15, 2023 Regular Meeting**

Motion by Jessica Kent seconded by Tom Morton that The Board of Education approves the minutes of the regular meeting held on May 15, 2023.

YES: ALL

NO: .

Motion Passed: YES

1. **Approve Expenditures**

Motion by Pam Parsons, seconded by Tom Morton, to approve the general fund expenditures in the amount of $325,572.32, school lunch fund expenditures in the amount of $24,507.47, student activity fund expenditure in the amount of $1,886.42, and capital projects fund expenditures in the amount of $10,742.20 for a total of $362,708.41.

YES: ALL

NO: .

Motion Passed: YES

1. **Budget Amendment**

2022-2023 Budget Amendment Motion by Tom Morton, seconded by Cody Stevens, that The Board of Education approve the 2022-2023 Budget Amendment dated 06-19-2023 with a ending fund balance for General Fund of $1,192,796 ending fund balance for Food Service of $29,252 ending fund balance for, Special Revenue and Student Activity of $62,534.

Roll Call Vote: **Amy Corbin\_Y\_\_, Tom Morton\_\_Y\_, Pam Parsons\_\_Y\_, Cody Stevens\_Y\_\_, Doris Smith\_Y\_\_, Jessica Kent\_Y\_\_, Kelly Karll\_\_Y\_.**

YES:ALL

NO:

Motion Passed: YES

1. **ADOPTED BUDGET**

2023-2024 Adopted Budget Motion by Doris Smith, seconded by Pam Parsons, that The Board of Education approve the 2023-2024 Adopted Budget dated 06-19-2023 with a ending fund balance for General Fund of $1,043,418, ending fund balance for Food Service of $16,620 ending fund balance for, Special Revenue and Student Activity of $69,530..

Roll Call Vote: **Amy Corbin\_Y\_, Tom Morton\_Y\_\_, Pam Parsons\_\_Y\_, Cody Stevens\_Y\_\_, Doris Smith\_\_Y\_, Jessica Kent\_Y\_\_, Kelly Karll\_Y\_\_.**

YES:ALL

NO:

Motion Passed:YES

1. **Certification of 2023-2024 Tax Levy**

Motion by Jessica Kent, seconded by Doris Smith, that The Board of Education certifies the 2023-2024 Tax Rate Levy of 18.0 mills for operating and 2.80 mills for debt as presented on the L-4029 form.

Roll Call Vote: **Amy Corbin\_\_Y\_, Tom Morton\_Y\_\_, Pam Parsons\_Y\_\_, Cody Stevens\_Y\_\_, Doris Smith\_Y\_\_, Jessica Kent\_\_Y\_, Kelly Karll\_Y\_.**

YES:ALL

NO:

Motion Passed:YES

1. **MHSAA Resolution**

Motion by Pam Parsons, seconded by Kelly Karll, that The Board of Education approve the 2023-2024 resolution for MHSAA Membership as presented.

Roll Call Vote: **Amy Corbin\_\_Y\_, Tom Morton\_Y\_\_, Pam Parsons\_Y\_\_, Cody Stevens\_Y\_\_, Doris Smith\_Y\_\_, Jessica Kent\_\_Y\_, Kelly Karll\_Y\_.**

YES:ALL

NO:

Motion Passed:YES

1. **Administrative/Other Contracts**

Motion by Doris Smith, seconded by Tom Morton, that the Board of Education approves the following contracts as presented.

1.Superintendent Contract Amended - Anthony Suszek

2. Assistant Superintendent Amended - Sue Grulke

3. K-12 Principal - Tawny Hisscock

4. Administrative Assistant - Jodi Reeves

5. Business Manager - Jill Olsen

6. Facility Director - Kevin Moldenhauer

7. Food Service Director - Tammy Fish

8. Bus Supervisor - Rochelle Thornberg

9. GSRP Lead Teacher & Director - [Debbie Wilson](mailto:WilsonD@nemcsa.org)

Yes:ALL

No:

Motion Passed:YES

1. **Approve ESS/PCMI Contracts**

Motion by Doris Smith, seconded by Pam Parsons, that The Board of Education approves the contract agreements with ESS/PCMI for Athletic Director - Randy Mullard, and GSRP Licensee Designee - Shawna Boyd.

YES:ALL

NO:

Motion Passed:YES

1. **Approve MOU for Bus Mechanic with** [Hillman Community School District](mailto:support@hillmanschools.com)

Motion by Doris Smith, seconded by Jessica Kent, that The Board of Education approves administration to sign a Memorandum of Understanding with Hillman Community Schools to provide a Bus Mechanic for the 2023-2024 year.

YES:ALL

NO:

Motion Passed: YES

1. **Approve K-5 Benchmark Education Curriculum**

Motion by Kelly Karll, seconded by Tom Morton, that The Board of Education approves to purchase The K-5 Benchmark Education Curriculum Subscription in the amount of $32,472.00 for the 2023-2024 school year.

YES:ALL

NO:

Motion Passed:YES

1. **Approve 6-12 SAVVAS Curriculum**

Motion by Jessica Kent, seconded by Doris Smith, that The Board of Education approves to purchase 6-12 curriculum through SAVVAS in the amount of $21,225.00 for the 2023-2024 school year.

YES:ALL

NO:

Motion Passed:YES

1. **Approve to hire GSRP/Preschool Associate Teacher-Darcie Brown**

Motion by Jessica Kent, seconded by Kelly Karll, that The Board of Education approves to hire Darcie Brown as the new GSRP/Preschool Associate Teacher.

YES:ALL

NO:

Motion Passed:YES

1. **Approve to hire Junior High English/History Teacher - Jamie Lis**

Motion by Pam Parsons, seconded by Tom Morton, that The Board of Education approves to hire Junior High English/History Teacher Jamie Lis.

Yes:ALL

NO:

Motion Passed:YES

1. **Approve to hire Kindergarten Teacher - Linda Busen**

Motion by Doris Smith, seconded by Pam Parsons, that The Board of Education approves to hire Kindergarten Teacher Linda Busen.

YES:ALL

NO:

Motion Passes:YES

1. **Approve to purchase Tractor**

Motion by Doris Smith, seconded by Kelly Karll, that The Board of Education approves the purchase of a TYM 3515 Tractor in the amount of $26,800, from Northern Michigan Tractor & Equipment.

YES:ALL

NO:

Motion Passed:YES

1. **Approve Support Staff Handbook**

Motion by Tom Morton, seconded by Pam Parsons, that the Board of Education approves the amended 2023-2024 Support Staff Handbook as presented.

Yes:ALL

No:

Motion Passed:YES

1. **Closed Session For Superintendent Evaluation**

Motion by Tom Morton, seconded by Kelly Karll, that the Board of Education approve to move the meeting to a closed session starting at 8:45pm to further evaluate Superintendent Anthony Suszek.

Yes:All

No:

Motion Passed:YES

Motion by Tom Morton, seconded by Coody Stevens to come out of closed session and resume regular schedule meeting.

YES: ALL

NO:

Motion Passed: YES

The Board of Education reconvened the meeting at 9:35pm

1. **Superintendent Evaluation**

Motion by Tom Morton, seconded by Pam Parsons, that the Board of Education approves the evaluation rating at 86%, and give Mr. Anthony Suszek a rating of effective.

Yes: ALL

No:

Motion Passed: YES

1. **Approve to inventory and liquidate all unneeded equipment**

Motion by Tom Morton, seconded by Cody Stevens, that The Board of Education authorizes administration to inventory and then liquidate all unwanted and unused equipment that remains on Atlanta Community Schools property.

Yes:ALL

NO:

Motion Passed: YES

**G. Discussion Items**

1. School Nurse/Clinic
2. School Safety
3. Schedule C Updates
4. Welding Equipment
5. Kirtland Community College Agreement

**Next Meetings –** Regular Meeting – July 17, 2023 at 6:00 pm.

**Adjournment –** President, Amy Corbin adjourned the meeting at 9:38 pm.

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Doris Smith - Board Secretary Jodi Reeves - Administrative Assistant