**Minutes**

1. **Call to Order – The meeting was called to order by President, Amy Corbin at 6:08pm. Flag Salute & Moment of Silence**
2. **Roll Call**

**Present:** Amy Corbin, Tom Morton,, Doris Smith, Pam Parsons and Cody Stevens

**Absent:** John Kaszonyi

**Also Present:** Carl Seiter, Superintendent; Tawny Hisscock, Principal; Jodi Reeves minute recorder

1. **Organizational Meeting - Election of Officers**

**Action Items**

1. **School Board President**

Motion by TOM MORTON, to elect AMY CORBIN for Atlanta Community School Board President.

Roll Call: CODY STEVENS, TOM MORTON, DORIS SMITH, PAM PARSONS

With no other nominations, nominations closed.

ALL IN FAVOR – YES

MOTION CARRIED – YES

Superintendent, Carl Seiter turned the meeting over to the newly elected Atlanta Community Schools Board President Amy Corbin.

1. **Appointment of new Board Member**

1. Introduction of Board candidates: (Diane Ives, Kim Buszek, Jessica Kent)

2. Board Interview of Candidates

Motion by PAM PARSONS, seconded by DORIS SMITH to appoint JESSICA KENT, for the vacant board position which will expire on December 31, 2022

Roll Call: PAM PARSONS, DORIS SMITH, TOM MORTON, AMY CORBIN, & CODY STEVENS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **School Board Vice President**

Motion by CODY STEVENS, to elect TOM MORTON for Atlanta Community Schools Board Vice President.

With no other nominations, nominations closed.

Roll Call:CODY STEVENS, PAM PARSONS, DORIS SMITH, AMY CORBIN

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **School Board Secretary**

Motion by PAM PARSONS, to elect DORIS SMITH for Atlanta Community School Board Secretary.

With no other nominations, nominations closed.

Roll Call: PAM PARSONS, CODY STEVENS, TOM MORTON, AMY CORBIN

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **School Board Treasurer**

Motion by TOM MORTON, to elect, PAM PARSONS for Atlanta Community School Board Treasurer.

With no other nominations, nominations closed.

Roll Call: AMY CORBIN, CODY STEVENS, TOM MORTON, DORIS SMITH

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Meeting Dates**

Motion by TOM MORTON, seconded by CODY STEVENS, that the board of education approve the third Monday of each month as the regular meeting date at Atlanta Community Schools, 10050 Co Rd 489, Atlanta, MI

**WITH A NOTED CHANGE FOR THE SCHEDULED NOVEMBER 15, 2021 MEETING DATE. THE NOVEMBER MEETING SCHEDULE IS NOW NOVEMBER 22, 2021**

Roll Call:TOM MORTON, DORIS SMITH, PAM PARSONS, AMY CORBIN, CODY STEVENS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Compensation for Board Members**

Motion by DORIS SMITH, seconded by PAM PARSONS, that the board of education approves to set compensation for board members at $30.00 per meeting.

Roll Call: CODY STEVENS, AMY CORBIN, PAM PARSONS, DORIS SMITH, TOM MORTON

 ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Designation of Depositories**

Motion by CODY STEVENS, seconded by TOM MORTON, that the board of education retain Alpena Alcona Area Credit Union as the depository for the general fund, school lunch fund, debt service fund, agency fund, 2016 & 2018 school bond debt, and 2016 and 2018 capital projects fund. TCF Bank as the depository for the general fund and payroll fund, and MILAF as the depository for the general fund and 2016 and 2018 capital projects fund.

Roll Call: PAM PARSONS, DORIS SMITH, TOM MORTON, CODY STEVENS, AMY CORBIN

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Designation of Electronic Transfer Officer**

Motion by PAM PARSONS, seconded by DORIS SMITH, that the board of education approve that the Superintendent, Business Manager, and Accountant is to authorize electronic funds transfer.

Roll Call: AMY CORBIN, CODY STEVENS, PAM PARSONS, DORIS SMITH, TOM MORTON

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Signature Card**

Motion by CODY STEVENS, Seconded by DORIS SMITH, that the board of education authorize Superintendent, Carl Seiter; Business Manager, Jill Olsen; Accountant, Caryn Centala; and the Treasurer of the board PAM PARSONS as signatures for the depositories.

Roll Call: CODY STEVENS, DORIS SMITH, AMY CORBIN, TOM MORTON, PAM PARSONS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Designation of Person for Posting Notices of Meeting and Appoint Recording Secretary**

Motion by CODY STEVENS, seconded by, PAM PARSONS, to designate JODI REEVES, as the person to post notices of meetings and as Recording Secretary for the board of education.

Roll Call: AMY CORBIN, CODY STEVENS, TOM MORTON, DORIS SMITH, PAM PARSONS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Annual Retainer Contracts**

**1. Law Firm**

Motion by CODY STEVENS, seconded by, PAM PARSONS that the board of education approves to name Thrun Law Firm as the schools legal council.

Roll Call: AMY CORBIN, CODY STEVENS, TOM MORTON, DORIS SMITH, PAM PARSONS

ALL IN FAVOR – YES

MOTION CARRIED – YES

**2. Auditor**

Motion by, CODY STEVENS, seconded by PAM PARSONS, that the board of education approves to name Quast, Janke and Company, P.C. as the certified Public Accountants for Atlanta Community schools.

Roll Call: AMY CORBIN, CODY STEVENS, TOM MORTON, DORIS SMITH, PAM PARSONS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Public Participation - NONE**

**Note:** The Board of Education welcomes you to this meeting and encourages your constructive participation. If you wish to address the Board, we would appreciate your reading and filling out a “Request to Speak” form and handing it to the Secretary before public participation. During this portion of the meeting the Board President will invite you to come forward to speak to the Board.

1. **Administrator Comments**
2. Principal Comments
* K-12 students have returned for Face to Face instruction as of January 4, 2021
* Starting the week of January 18, 2021 NWEA testing will take place. Students grades 6-11 will use a formula along with the NWEA test results for final semester grading.
* Applied for Early Middle College application. If approved and accepted we will start to offer Early Middle College to our ACS students in the spring. The application is due by February 3, 2021
1. Superintendent Comments
* January is School Board recognition month. Superintendent Carl Seiter, thanked the Atlanta Community School Board of Education for all they have done for ACS.
* Covid-19 Vaccines have started for Atlanta Community Schools staff members.
* Non contact sports can resume safe practice and conditioning, games will not begin until February 4th, 2021.
* Statewide K-12 student enrollment is down approximately 50, 000 students.
* Setup roundtable to discuss future plans with Atlanta and Hillman school districts.
* Early Middle College, ACS will reach out to trade schools and multiple colleges to find the best connections possible to meet the needs of our students.
1. **Action Items**
2. **Minutes December 21, 2020**

Motion by, DORIS SMITH, seconded by, TOM MORTON, that the board of education approve the minutes of the December 21, 2020 Regular Zoom Board Meeting.

Roll Call: DORIS SMITH, PAM PARSONS, TOM MORTON, CODY STEVENS, AMY CORBIN

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Expenditures**

Motion by PAM PARSONS, seconded by CODY STEVENS to approve general fund expenditures in the amount of $226,778.41 including $79,098.53 of accounts payable and $147,679.88 of prepaid as presented.

Roll Call: AMY CORBIN, PAM PARSONS, DORIS SMITH, TOM MORTON , CODY STEVENS

ALL IN FAVOR – YES

MOTION CARRIED – YES

Motion by CODY STEVENS, seconded by PAM PARSONS to approve bond-capital projects fund expenditures in the amount of $93,069.18 as presented.

Roll Call: PAM PARSONS, DORIS SMITH, TOM MORTON, CODY STEVENS, & AMY CORBIN

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Resignation of Custodian**

Motion by DORIS SMITH, seconded by, PAM PARSONS, that the board of education accepts Casey Flick letter of resignation and his last day of employment with Atlanta CCommunity Schools will be January 29, 2021

Roll Call: AMY CORBIN, DORIS SMITH, PAM PARSONS, TOM MORTON, & CODY STEVENS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Approve NEOLA Special Update EDGAR Revisions, Policies #6114 & #6325 - October 2020 - 2nd Reading - Adoption**

Motion by DORIS SMITH, seconded by, TOM MORTON that the board of education approve the second reading of Neola Special Update EDGAR revision.

Roll Call: TOM MORTON, DORIS SMITH, AMY CORBIN, PAM PARSONS, & CODY STEVENS

ALL IN FAVOR – YES

MOTION CARRIED – YES

1. **Approve NEOLA Special Update - November 2020 MIOSHA Emergency Order, Policy #8450.05 - 2nd Reading - Adoption**

Motion by PAM PARSONS , seconded by TOM MORTON, that the board of Education approve the second reading of Neola Special Update MIOSHA Emergency Orders.

Roll Call: CODY STEVENS, PAM PARSONS, DORIS SMITH, AMY CORBIN, & TOM MORTON

ALL IN FAVOR – YES

MOTION CARRIED – YES

 **G.** **Discussion Items**

1. Construction Update
* Heating system has been Balanced and Completed
* There is $92,591.00 remaining from Bond funds. The next step will be to get a quote on three exterior doors that must be replaced, Science Lab Green House Updated, Football Field needs new lighting, and the rebuild of the Plumley wall that will be located near the east end driveway of the school.

 **H. Public Participation-Covid Learning Plan**

1. Extended COVID Learning Plan - Discussion
2. Public comment - NONE
3. Two-way communication rates with online learners. Communication is being logged and tracked VIA, teacher communication logs and Edgenuity assignment reports. ACS communication rates are at 95%

 **I. Next Meetings –** Regular Meeting – February 15, 2021 at 6:00 pm

 **J.** **Adjournment -** President Amy Corbin adjourned the meeting at 7:36 pm.

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 Doris Smith Jodi Reeves

 Board Secretary Administrative Assistant