**ATLANTA COMMUNITY SCHOOLS**

**BOARD OF EDUCATION**

July 22, 2024

**Regular Meeting Minutes**

1. **Call to Order at 6:00pm, Flag Salute & Moment of Silence**
2. **Roll Call: Amy Corbin\_\_P\_, Tom Morton\_P\_\_, Pam Parsons\_P\_\_, Cody Stevens\_P\_\_, Doris Smith\_\_P\_, Linsey Rogers\_P\_\_, Kelly Karll\_\_AB\_.**

**Also Present:Sue Grulke Superintendent and Tawny Hisscock-K-12 Principal**

**C. Approval of Agenda**

Motion by Tom Morton, seconded by Pam Parsons, that The Board of Education approves the Agenda as presented.

YES: ALL

NO:

Motion Passed: YES

**D. Public Participation - NONE  
 Note:** The Board of Education welcomes you to this meeting and encourages your constructive participation. If

to the Secretary before public participation. During this portion of the meeting the Board President will invite you

to come forward to speak to the Board.

**E.**  [**Administrator Comments:**](https://docs.google.com/document/d/1-GKntwmlANW6B8Q-BuCVV_7U7lIcjmnKxfTWvgcL6L0/edit?usp=sharing)

**Four BOE members and the Superintendent were trained on the new Superintendent Evaluation. Sue will**

**register the other BOE members for future training. Sue updated the BOE on staffing moves and new**

**hires. We also have a potential candidate for the K-5 Reset room (previously the Restorative Practice**

**room). Sue discussed the FY2024-2025 State School Aid Fund Budget. While there is no increase to the**

**foundation allowance, we are adding over $100,000 to our fund balance and losing approximately $60,000**

**from the foundation allowance that we anticipated getting.**

**F-1. Minutes from 06-17-2024 Regular & Public Hearing Board Meeting**

Motion by Tom Morton seconded by Pam Parsons that The Board of Education approves the minutes of the regular meeting held on June 17, 2024.

YES: ALL

NO: .

Motion Passed: YES

**F-2. Expenditures**

Motion by Linsey Rogers, seconded by Tom Morton, to approve the June 2024 general fund expenditures in the amount of $337,627.56, school lunch fund expenditures in the amount of $9,035.82, student activity fund expenditure in the amount of $2,293.04 for a total of $348,956.42.

YES: ALL

NO: .

Motion Passed: YES

**F-3 Signature Card**

Motion by , Seconded by Doris Smith, seconded by Pam Parsons that The Board of Education remove retired Superintendent, Anthony Suszek; and add Superintendent, Susan Grulke on all bank depositories as presented on attached sheet.

Roll Call: PAM PARSONS\_\_Y\_\_ DORIS SMITH\_\_Y\_\_TOM MORTON\_\_Y\_\_\_AMY CORBIN\_\_\_Y\_\_CODY STEVENS\_\_\_Y\_\_\_\_ KELLY KARLL\_\_AB\_\_

All in Favor:

YES:ALL

NO:

Motion Passed:PASSED

**F-4 Approval to Hire First Grade Teacher** Motion by Doris Smith, Seconded

by Pam Parsons, that The Board of Education approves to hire Melissa Cumper as the Teacher of

Record in First Grade.

YES: ALL

NO:

Motion Passed: YES

**F-5 Approval to Hire Secretary** Motion by Pam Parsons, Seconded by Cody Stevens, that

The Board of Education approves to hire Kayla Cumper as the K-12 Secretary.

YES: ALL

NO:

Motion Passed: YES

**F-6 Approval to Hire Paraprofessional for the Alternative Education/Reset Room** Motion

by Linsey Rogers, Seconded by Cody Stevens, that The Board of Education approves to hire

Donna Brown as Paraprofessional for the Alternative Education/Reset Room.

YES: ALL

NO:

Motion Passed: YES

**F-7 Approval to Hire Part-time Food Service** Motion by Tom Morton, Seconded

by Linsey Rogers, that The Board of Education approves to hire Elena Kasper for the Part-time

Food Service Position.

YES: ALL

NO:

Motion Passed: YES

**F-8 Approval to Hire Part-time Food Service** Motion by Linsey Rogers, Seconded

by Doris Smith, that The Board of Education approves to hire Linda Smith for the Part-time Food

Service Position.

YES: 5

NO: 1

Motion Passed: YES

**F-9 Approval to Hire Secondary Math** Motion by Cody Stevens, Seconded by Tom Morton,

that The Board of Education approves to hire Lynette Larsen as the Secondary Math Teacher, based on

passing appropriate MTTC tests or as a Long-Term Substitute.

YES: ALL

NO:

Motion Passed: YES

**F-10 Approval to offer Working Agreements** Motion by Doris Smith, Seconded by Pam Parsons, that

The Board of Education approves Working Agreements for Melissa Cumper and Kayla Cumper.

YES: ALL

NO:

Motion Passed: YES

**F-11 Approval to Hire Junior High Volleyball Coach** Motion by Linsey Rogers,

Seconded by Cody Stevens, that The Board of Education approves to hire Carson Schneider as the

Junior High Volleyball Coach.

YES: ALL

NO:

Motion Passed: YES

**F-12 Approval of 2024-2025 Athletic Handbook** Motion by Doris Smith, seconded by Linsey Rogers, that

The Board of Education approves the updates made to the Athletic handbook as presented with noted

changes discussed.

YES: 4

NO: 2

Motion Passed: YES

**G. Discussion Items**

1. **Student Chromebooks:** We are purchasing 20 Chromebooks with cases, protective covers, and charging cords. Each year we need to replace approximately 20 Chromebooks that have become obsolete or damaged. This year we decided to give each Freshman a Chromebook and the above accessories that will leave with them when they graduate. Their name will be etched onto the Chromebook and accessories. We will develop a policy to deal with future damage or issues created by the student being careless and payment for repairs. We believe that each student will take better care of their equipment, since they will have part ownership while they are in school and full ownership when they graduate.
2. **Superintendent Evaluation:**
   1. [**Superintendent Goals**](https://docs.google.com/document/d/1OvZCrsox6FdKtah5SEXYVDYKx8FgAfeyu4dvUZw1kYw/edit?usp=sharing): Sue discussed her goals. These can be added to at any time. BOE members liked the format (similar to Superintendent Evaluation format) and the links that provide artifacts or evidence of each goal.
   2. Checkpoints: Monthly/Quarterly/Mid Year (required)
   3. Evidence and Artifacts
3. [**Superintendent Preparation Academy**](https://drive.google.com/file/d/1XUm7fjBap59M3ctNb81mAkBNtIhjZnk6/view?usp=sharing) **:**  Tawny will attend this academy. She will gain skills and bring information back to the superintendent. Going with Michigan Leadership Institute was thousands of dollars less than going to the Superintendent Academy from MASA.
4. **Installation of Steel Posts near Preschool and Main Entrance (**[Quote](https://drive.google.com/file/d/12MFCe8ARGKz1ddPcD5vu8Cjg87CfOAm0/view?usp=sharing)**):** Tony had approved the placement of steel posts in front of the main office and preschool classrooms. After the SET SEG inspection, it was recommended that we could plant shrubs or use rocks in the areas identified. After some discussion, it was decided to not do steel posts, and to plant shrubs and/or place rocks that could be used as memorials at a later date if we wanted.

**H. Next Meeting:**

1. Regular Meeting on, August 19, 2024 at 6:00 pm

**I. Adjournment: Board** President, Amy Corbin adjourned the meeting at: 7:30 pm

**Upcoming Events:**

1. **August 20-22, 2024 - Opening Week for staff**
2. **August 26, 2024 - Students Return**
3. **August 21, 2024 - Open House**

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**Board Secretary-Doris Smith Administrative Assistant-Jodi Reeves**